

**MINUTES**  
**WEDNESDAY, JULY 5, 2023**  
**SARATOGA CITY COUNCIL REGULAR MEETING**

At 6:00 p.m., the City Council held a Closed Session in the Linda Callon Conference Room.

Mayor Fitzsimmons invited public comment.

No one requested to speak.

Mayor Fitzsimmons called the Regular Session to order at 7:00 p.m.

**ROLL CALL**

**PRESENT:** Mayor Kookie Fitzsimmons, Vice Mayor Yan Zhao, Council Members Belal Aftab, Chuck Page, Tina Walia

**ABSENT:** None

**ALSO PRESENT:** James Lindsay, City Manager  
Richard Taylor, City Attorney  
Leslie Arroyo, Assistant City Manager  
John Cherbone, Public Works Director  
Britt Avrit, City Clerk  
Shawn Gardner, Parks Division Manager  
Mainini Cabute, Environmental Program Manager

**REPORT ON POSTING OF THE AGENDA**

The City Clerk reported the agenda for this meeting was properly posted on June 30, 2023.

**REPORT FROM JOINT SESSION**

Mayor Fitzsimmons stated the City Council met in Closed Session prior to the Regular Session to conduct the City Manager's annual review and to discuss labor negotiations and stated the City Council will be returning to Closed Session following the Regular Session.

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

Mayor Fitzsimmons invited public comment.

The following individuals spoke:

Nicole Lee – discussed artificial turf.

Leanne McAuliffe – discussed artificial turf.

Pamela Bond - discussed artificial turf.

Aiden Chen – discussed artificial turf.

Amanda - discussed artificial turf.

Susan Hinton - discussed artificial turf.

Meera Mody - discussed artificial turf.

## ANNOUNCEMENTS

Mayor Fitzsimmons shared information about the “America the Beautiful” decorating project and Summer Movie Nights.

Council Member Page shared information about the Wildwood Park Concert & Car Show Week Kick-Off, a concert in Wildwood Park on August 19, 2023, and the Saratoga Classic & Cool Car Show.

### 1. CONSENT CALENDAR

Mayor Fitzsimmons invited public comment.

No one requested to speak.

#### 1.1. City Council Meeting Minutes

**Recommended Action:**

Approve the Minutes for the June 21, 2023 City Council Regular Meeting.

PAGE/ZHAO MOVED TO **APPROVE THE MINUTES FOR THE JUNE 21, 2023 CITY COUNCIL REGULAR MEETING.** MOTION PASSED BY THE FOLLOWING VOTE: AYES: AFTAB, PAGE, WALIA, ZHAO, FITZSIMMONS. NOES: NONE. ABSTAIN: NONE. RECUSED: NONE. ABSENT: NONE.

#### 1.2. Review and Accept Accounts Payable Check Registers

**Recommended Action:**

Review and accept the 06/15/2023 and 06/22/2023 accounts payable vendor payment check registers.

PAGE/ZHAO MOVED TO **REVIEW AND ACCEPT THE 06/15/2023 AND 06/22/2023 ACCOUNTS PAYABLE VENDOR PAYMENT CHECK REGISTERS.** MOTION PASSED BY THE FOLLOWING VOTE: AYES: AFTAB, PAGE, WALIA, ZHAO, FITZSIMMONS. NOES: NONE. ABSTAIN: NONE. RECUSED: NONE. ABSENT: NONE.

#### 1.3. Treasurer’s Report for the Month Ended May 31, 2023

**Recommended Action:**

Review and accept the Treasurer’s Report for the month ended May 31, 2023.

PAGE/ZHAO MOVED TO **REVIEW AND ACCEPT THE TREASURER’S REPORT FOR THE MONTH ENDED MAY 31, 2023.** MOTION PASSED BY THE FOLLOWING VOTE: AYES: AFTAB, PAGE, WALIA, ZHAO, FITZSIMMONS. NOES: NONE. ABSTAIN: NONE. RECUSED: NONE. ABSENT: NONE.

1.4. Nine-month extension of contract for street sweeping services in the amount not-to-exceed \$200,000.00

**Recommended Action:**

Extend the street sweeping contract with SCA of CA, LLC. for an additional nine-month term in the amount of \$185,530.50 for scheduled sweeping and authorize an additional \$14,469.50 for unscheduled sweeping services for a total not-to-exceed \$200,000.00.

PAGE/ZHAO MOVED TO **EXTEND THE STREET SWEEPING CONTRACT WITH SCA OF CA, LLC. FOR AN ADDITIONAL NINE-MONTH TERM IN THE AMOUNT OF \$185,530.50 FOR SCHEDULED SWEEPING AND AUTHORIZE AN ADDITIONAL \$14,469.50 FOR UNSCHEDULED SWEEPING SERVICES FOR A TOTAL NOT-TO-EXCEED \$200,000.00.** MOTION PASSED BY THE FOLLOWING VOTE: AYES: AFTAB, PAGE, WALIA, ZHAO, FITZSIMMONS. NOES: NONE. ABSTAIN: NONE. RECUSED: NONE. ABSENT: NONE.

1.5. Resolution Authorizing the City Manager to Execute Administering Agency-State Master Agreements for State and Federal-Aid Funded Projects and Blue Hills Elementary Pedestrian Crossing at Union Pacific Railroad Project Fiscal Year 2023/24 Budget Adjustment Resolution

**Recommended Action:**

1. Adopt a resolution authorizing the City Manager to execute administering agency-state master agreements for State and Federal-Aid funded projects, including the Fund Transfer Agreement (FTA) of \$1.2 million of Priority Legislative Budget Projects (PLBP) funding for the Blue Hills Elementary Pedestrian Crossing at Union Pacific Railroad (UPRR) Project.
2. Adopt a resolution to accept PLBP funding for the Blue Hills Elementary Pedestrian Crossing at UPRR Project and adjust the Fiscal Year 2023/24 budget.

**RESOLUTION 23-065**

**RESOLUTION 23-066**

PAGE/ZHAO MOVED TO **ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ADMINISTERING AGENCY-STATE MASTER AGREEMENTS FOR STATE AND FEDERAL-AID FUNDED PROJECTS, INCLUDING THE FUND TRANSFER AGREEMENT (FTA) OF \$1.2 MILLION OF PRIORITY LEGISLATIVE BUDGET PROJECTS (PLBP) FUNDING FOR THE BLUE HILLS ELEMENTARY PEDESTRIAN CROSSING AT UNION PACIFIC RAILROAD (UPRR) PROJECT, AND ADOPT A RESOLUTION TO ACCEPT PLBP FUNDING FOR THE BLUE HILLS ELEMENTARY PEDESTRIAN CROSSING AT UPRR PROJECT AND ADJUST THE FISCAL YEAR 2023/24 BUDGET.** MOTION PASSED BY THE FOLLOWING VOTE: AYES: AFTAB, PAGE, WALIA, ZHAO, FITZSIMMONS. NOES: NONE. ABSTAIN: NONE. RECUSED: NONE. ABSENT: NONE.

1.6. Authorize Purchase of Irrigation Controllers in the amount of \$84,032.11 and Approve a Budget Amendment Resolution for Beauchamps LLA Zone-16

**Recommended Action:**

1. Approve purchase of new irrigation controllers in the amount of \$84,032.11.
2. Adopt budget Resolution to increase the FY23-24 budget for the Beauchamps LLA Zone 16 by an additional \$1,000.

**RESOLUTION 23-067**

PAGE/ZHAO MOVED TO **APPROVE PURCHASE OF NEW IRRIGATION CONTROLLERS IN THE AMOUNT OF \$84,032.11 AND ADOPT BUDGET RESOLUTION TO INCREASE THE FY23-24 BUDGET FOR THE BEAUCHAMPS LLA ZONE 16 BY AN ADDITIONAL \$1,000.** MOTION PASSED BY THE FOLLOWING VOTE: AYES: AFTAB, PAGE, WALIA, ZHAO, FITZSIMMONS. NOES: NONE. ABSTAIN: NONE. RECUSED: NONE. ABSENT: NONE.

1.7. Designation of Authorized Agents - Federal Emergency Management Agency

**Recommended Action:**

Approve the Designation of Applicant's Agents Resolution.

PAGE/ZHAO MOVED TO **APPROVE THE DESIGNATION OF APPLICANT'S AGENTS RESOLUTION.** MOTION PASSED BY THE FOLLOWING VOTE: AYES: AFTAB, PAGE, WALIA, ZHAO, FITZSIMMONS. NOES: NONE. ABSTAIN: NONE. RECUSED: NONE. ABSENT: NONE.

**2. GENERAL BUSINESS**

2.1. Two-Year Landscape Maintenance Service Contract with Dinsmore Landscape Company in the amount of \$841,594.38

**Recommended Action:**

Approve a two-year Landscape Maintenance Service Contract with Dinsmore Landscape Company, with an option to extend the contract for an additional year and authorize the City Manager to execute the same.

Shawn Gardner, Parks Division Manager, presented the staff report.

Mayor Fitzsimmons invited public comment.

No one requested to speak.

PAGE/WALIA MOVED TO **APPROVE A TWO-YEAR LANDSCAPE MAINTENANCE SERVICE CONTRACT WITH DINSMORE LANDSCAPE COMPANY, WITH AN OPTION TO EXTEND THE CONTRACT FOR AN ADDITIONAL YEAR AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE SAME.** MOTION PASSED BY THE FOLLOWING VOTE: AYES: AFTAB, PAGE, WALIA, ZHAO, FITZSIMMONS. NOES: NONE. ABSTAIN: NONE. RECUSED: NONE. ABSENT: NONE.

## **COUNCIL ASSIGNMENTS**

### Council Member Tina Walia

*KSAR Community Access TV Board* – stated she attended this meeting with nothing to report.

### Council Member Chuck Page

*West Valley Clean Water Program Authority Board of Directors* – discussed a survey being sent to Saratoga, Los Gatos and Campbell residents.

### Council Member Belal Aftab

Nothing to report.

### Vice Mayor Yan Zhao

Nothing to report.

### Mayor Kookie Fitzsimmons

Nothing to report.

## **CITY COUNCIL ITEMS**

Page/Walia requested moving forward with establishing a Friendship City relationship with New Taipei.

Page/Fitzsimmons requested exploring front yard maintenance for residences in Saratoga.

Walia/Aftab requested exploring artificial turf and the relation to the City's sustainability efforts.

## **COUNCIL COMMUNICATIONS**

None

## **CITY MANAGER'S REPORT**

None

## **CITY ATTORNEY'S REPORT**

None

## **ADJOURNMENT**

Mayor Fitzsimmons adjourned the Regular Session to Closed Session at 7:52 p.m.

Minutes respectfully submitted:

Britt Avrit, City Clerk  
City of Saratoga