

MINUTES
WEDNESDAY, JULY 7, 2021
SARATOGA CITY COUNCIL REGULAR MEETING

At 5:00 p.m., the City Council held a Closed Session via teleconferencing through Zoom.

Mayor Zhao invited public comment on the item.

No one requested to speak.

At 6:01 p.m., the City Council held a Study Session on the City Council and Commissions Electronic Communications Policy via teleconferencing through Zoom.

City Council and Commissions Electronic Communications Policy

Recommended Action:

Discuss the 2010 City Council and Commissions Electronic Communications Policy and provide direction to staff regarding any proposed revisions to be brought forward for consideration at a regular meeting of the City Council.

Richard Taylor, City Attorney, presented the staff report.

Mayor Zhao invited public comment on the item.

No one requested to speak.

WALIA/BERNALD MOVED TO BRING THE REVISED CITY COUNCIL AND COMMISSIONS ELECTRONIC COMMUNICATIONS POLICY TO A FUTURE COUNCIL MEETING WITH CHANGES PROPOSED BY STAFF AS WELL AS THE FOLLOWING REVISIONS: 1) IN GENERAL PROCEDURES, C. COMMISSIONER E-COMMUNICATIONS, ADD THE WORD “PROMPTLY”; AND, 2) IN GENERAL PROCEDURES, G. ELECTRONIC COMMUNICATIONS WITH THE PUBLIC, 1, ADD CLARIFYING LANGUAGE ABOUT THE BROWN ACT WHEN MAYOR IS RESPONDING TO EMAIL. MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

Mayor Zhao called the virtual Regular Session to order at 7:02 p.m. via teleconferencing through Zoom.

Prior to Roll Call, the Mayor and City Clerk explained that the City Council meeting was conducted pursuant to provisions of the Brown Act and a recent Executive Order issued by the Governor to facilitate teleconferencing to reduce the risk of COVID-19 transmission at public meetings. Ordinarily the Brown Act sets strict rules for teleconferencing. The Governor’s Executive Order has suspended those rules. The Executive Order does require that public agencies continue to notice meetings in advance and provide members of the public an opportunity to observe the meeting and offer public comment. The City Council met all of the applicable notice requirements and the public is welcome to participate in this meeting. Information on how the public can observe the meeting and provide public comment was also shared. Additionally, the Mayor explained that votes would be taken through roll call.

ROLL CALL

PRESENT: Mayor Yan Zhao, Vice Mayor Tina Walia, Council Members Rishi Kumar, Kookie Fitzsimmons, Mary-Lynne Bernald
(All Council Members appearing via teleconference)

ABSENT: None

ALSO PRESENT: James Lindsay, City Manager
Richard Taylor, City Attorney
Crystal Bothelio, Assistant City Manager
Debbie Bretschneider, City Clerk
Debbie Pedro, Community Development Director
John Cherbone, Public Works Director
Chris Riordan, Senior Planner
Christina Fusco, Arborist
Dennis Jaw, Finance Manager
Lauren Pettipiece, Public Information Officer
Kayla Nakamoto, Administrative Analyst
Emma Burkhalter, Associate Civil Engineer
Macedonio Nunez, Senior Civil Engineer
Thomas Scott, Facilities Manager
Tony Gonzalez, Code Compliance Officer
(All staff members appearing via teleconference)

City Clerk Debbie Bretschneider confirmed all City Council members could hear the meeting proceedings and no doubts were expressed regarding the identities of the individuals representing themselves as City Council Members.

REPORT ON POSTING OF THE AGENDA

City Clerk Debbie Bretschneider reported that the agenda for this meeting was properly posted on July 2, 2021.

REPORT ON CLOSED SESSION

Mayor Zhao reported that the City Council held a Closed Session to conduct a public employee performance evaluation for the City Attorney. There were no reportable actions.

REPORT ON STUDY SESSION

Mayor Zhao reported that the City Council held a Study Session on the City's Electronic Communications Policy. This policy was created in 2010 and the Council discussed changes in the policy. The policy changes agreed upon by City Council will be brought forward to a future Council meeting for adoption.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Mathew Sutton, owner of Orchard Keepers, spoke about the success of the Community Harvest in the City Orchard.

ANNOUNCEMENTS

Mayor Zhao shared information about COVID-19 updates, the Housing Element update, Saratoga Power Lunch, Sheriff's Office Teen Academy, Saratoga Movie Nights, and Public Art Commission recruitment.

CEREMONIAL ITEMS

Proclamation Declaring July 2021 as "Parks Make Life Better!" Month

Recommended Action:

Proclaim July 2021 as "Parks Make Life Better!" Month in the City of Saratoga.

Mayor Zhao and Council Members presented the proclamation to Renee Paquier, Parks & Recreation Commission Chair.

1. CONSENT CALENDAR

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on June 16, 2021.

FITZSIMMONS/WALIA MOVED TO **APPROVE THE CITY COUNCIL MINUTES FOR THE MINUTES OF THE REGULAR CITY COUNCIL MEETING ON JUNE 16, 2021.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 06/16/21 Period 12; 06/23/21 Period 12; 6/30/21 Period 12

FITZSIMMONS/WALIA MOVED TO **ACCEPT CHECK REGISTERS FOR THE FOLLOWING ACCOUNTS PAYABLE PAYMENT CYCLES: 06/16/21 PERIOD 12; 06/23/21 PERIOD 12; 6/30/21 PERIOD 12.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.3. Treasurer's Report for the Month Ended May 31, 2021

Recommended Action:

Review and accept the Treasurer's Report for the month ended May 31, 2021.

FITZSIMMONS/WALIA MOVED TO **ACCEPT THE TREASURER'S REPORT FOR THE MONTH ENDED MAY 31, 2021.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.4. Two-Year Landscape Maintenance Service Contract with Gachina Landscape Management in the amount of \$89,700 per year

Recommended Action:

Approve a two-year Landscape Maintenance Service Contract with Gachina Landscape Management for monthly landscape maintenance services in the amount of \$89,700 per year and authorize the City Manager to execute the same.

FITZSIMMONS/WALIA MOVED TO **APPROVE A TWO-YEAR LANDSCAPE MAINTENANCE SERVICE CONTRACT WITH GACHINA LANDSCAPE MANAGEMENT FOR MONTHLY LANDSCAPE MAINTENANCE SERVICES IN THE AMOUNT OF \$89,700 PER YEAR AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE SAME.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.5. Two-Year Landscape Maintenance Service Contract with Vista Landscape Management in the amount of \$183,024 per year

Recommended Action:

Approve a two-year Landscape Maintenance Service Contract with Vista Landscape Maintenance for monthly landscape maintenance services in the amount of \$183,024 per year and authorize the City Manager to execute the same.

FITZSIMMONS/WALIA MOVED TO **APPROVE A TWO-YEAR LANDSCAPE MAINTENANCE SERVICE CONTRACT WITH VISTA LANDSCAPE MAINTENANCE FOR MONTHLY LANDSCAPE MAINTENANCE SERVICES IN THE AMOUNT OF \$183,024 PER YEAR AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE SAME.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.6. Two-Year Landscape Maintenance Service Contract with Dinsmore Landscape Company in the Amount of \$32,088 per Year

Recommended Action:

Approve a two-year Landscape Maintenance Service Contract with Dinsmore Landscape Company for monthly landscape maintenance services in the amount of \$32,088 per year and authorize the City Manager to execute the same.

FITZSIMMONS/WALIA MOVED TO **APPROVE A TWO-YEAR LANDSCAPE MAINTENANCE SERVICE CONTRACT WITH DINSMORE LANDSCAPE COMPANY FOR MONTHLY LANDSCAPE MAINTENANCE SERVICES IN THE AMOUNT OF \$32,088 PER YEAR AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE SAME.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.7. Resolution Authorizing Final Disposition of Certain City Records

Recommended Action:

Adopt resolution authorizing final disposition of certain city records.

RESOLUTION 21-053

FITZSIMMONS/WALIA MOVED TO **ADOPT THE RESOLUTION AUTHORIZING FINAL DISPOSITION OF CERTAIN CITY RECORDS.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.8. Budget Adjustment for Workers Compensation Program

Recommended Action:

Staff recommends the City Council approve the attached FY 2020/21 budget adjustment resolution to fund the higher than expected insurance premium cost in the Workers Compensation program budget.

RESOLUTION 21-054

FITZSIMMONS/WALIA MOVED TO **APPROVE THE FY 2020/21 BUDGET ADJUSTMENT RESOLUTION TO FUND THE HIGHER THAN EXPECTED INSURANCE PREMIUM COST IN THE WORKERS COMPENSATION PROGRAM BUDGET.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.9. Three Year Contract with ZAG Technical Services for IT Support Services in the amount not to exceed \$40,000 per fiscal year

Recommended Action:

Authorize the City Manager to enter into a three-year contract with ZAG Technical Services for IT Support Services in the amount not to exceed \$40,000 per fiscal year.

FITZSIMMONS/WALIA MOVED TO **AUTHORIZE THE CITY MANAGER TO ENTER INTO A THREE-YEAR CONTRACT WITH ZAG TECHNICAL SERVICES FOR IT SUPPORT SERVICES IN THE AMOUNT NOT TO EXCEED \$40,000 PER FISCAL YEAR.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.10. Financial Audit Services Contract

Recommended Action:

1. Authorize the City Manager to exercise a two-year contract option with Chavan & Associates, LLP for the FY 2020/21 and FY 2021/22 financial audits in the amount of \$42,000 annually.

2. Authorize the City Manager to increase the contract by \$5,000 annually if additional audit requirements are necessary due to the American Rescue Plan Act (ARPA).

FITZSIMMONS/WALIA MOVED TO **AUTHORIZE THE CITY MANAGER TO EXERCISE A TWO-YEAR CONTRACT OPTION WITH CHAVAN & ASSOCIATES, LLP FOR THE FY 2020/21 AND FY 2021/22 FINANCIAL AUDITS IN THE AMOUNT OF \$42,000 ANNUALLY AND TO AUTHORIZE THE CITY MANAGER TO INCREASE THE CONTRACT BY \$5,000 ANNUALLY IF ADDITIONAL AUDIT REQUIREMENTS ARE NECESSARY DUE TO THE AMERICAN RESCUE PLAN ACT (ARPA).** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.11. Five Year Community Access Cable Services Agreement

Recommended Action:

Authorize the City Manager to execute a new five-year agreement with the Saratoga Community Access Television Foundation.

FITZSIMMONS/WALIA MOVED TO **AUTHORIZE THE CITY MANAGER TO EXECUTE A NEW FIVE-YEAR AGREEMENT WITH THE SARATOGA COMMUNITY ACCESS TELEVISION FOUNDATION.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.12. Budget Amendment – Bellgrove Landscaping and Lighting District (LLAD) Zone 26

Recommended Action:

Adopt Resolution appropriating \$15,000 from LLAD - Zone 26 fund balance into the Fiscal Year 2020/21 operating budget.

RESOLUTION 21-055

FITZSIMMONS/WALIA MOVED TO **ADOPT THE RESOLUTION APPROPRIATING \$15,000 FROM LLAD - ZONE 26 FUND BALANCE INTO THE FISCAL YEAR 2020/21 OPERATING BUDGET.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.13. Extension of the Abandoned Vehicle Abatement Service Authority (AVASA) Program

Recommended Action:

Adopt the resolution authorizing the City of Saratoga to continue participation in the Santa Clara County Abandoned Vehicle Abatement Service Authority (AVASA) program for a fourth 10-year term beginning April 30, 2022, and to allow the collection of a one-dollar vehicle registration fee by the California Department of Motor Vehicles for this purpose.

RESOLUTION 21-056

FITZSIMMONS/WALIA MOVED TO **ADOPT THE RESOLUTION AUTHORIZING THE CITY OF SARATOGA TO CONTINUE PARTICIPATION IN THE SANTA CLARA COUNTY ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY (AVASA) PROGRAM FOR A FOURTH 10-YEAR TERM BEGINNING APRIL 30, 2022, AND TO ALLOW THE COLLECTION OF A ONE-DOLLAR VEHICLE REGISTRATION FEE BY THE CALIFORNIA**

DEPARTMENT OF MOTOR VEHICLES FOR THIS PURPOSE. MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

2. PUBLIC HEARING

2.1. Amendment to the City's Tree Regulations 1st Reading

Recommended Action:

1. Conduct a public hearing.
2. Introduce and waive the first reading of the attached ordinance adopting and modifying Article 15-50 (Tree Regulations) to define problematic tree species and remove the tree removal permit fee for these trees.
3. Direct staff to place the ordinance on the consent calendar for adoption on July 21, 2021.

Chris Riordan, Senior Planner, presented the staff report.

Christina Fusco, Arborist, was available for questions.

Mayor Zhao opened the public hearing.

Mayor Zhao invited public comment on the item.

No one requested to speak.

Mayor Zhao closed the public hearing.

WALIA/BERNALD MOVED TO **WAIVE THE FIRST READING OF THE ORDINANCE ADOPTING AND MODIFYING ARTICLE 15-50 (TREE REGULATIONS) TO DEFINE PROBLEMATIC TREE SPECIES AND REMOVE THE TREE REMOVAL PERMIT FEE FOR THESE TREES, TO DIRECT STAFF TO PLACE THE ORDINANCE ON THE CONSENT CALENDAR FOR ADOPTION ON JULY 21, 2021, AND ADD FURTHER RESEARCH OF OTHER TREE REGULATIONS TO THE PLANNING COMMISSION 2022 WORK PLAN.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

3. GENERAL BUSINESS

3.1. Consideration of Regional Housing Needs Allocation (RHNA) Appeal

Recommended Action:

Provide direction to staff on Saratoga's draft RHNA Allocation appeal.

Debbie Pedro, Community Development Director, presented the staff report.

Mayor Zhao invited public comment on the item.

Glenda Aune spoke

Ying Smith spoke

Jeffrey Schwartz spoke

Daniel Rhoads spoke

Ken Schultz spoke

No one else requested to speak.

KUMAR/FITZSIMMONS MOVED TO **FILE THE REGIONAL HOUSING NEEDS ALLOCATION (RHNA) APPEAL REQUEST LETTER TO ASSOCIATION OF BAY AREA GOVERNMENTS (ABAG)**. MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

3.2. Plan Bay Area 2050 Comment Letter

Recommended Action:

Authorize submittal of a comment letter from the City Council on the Plan Bay Area 2050 Draft Environmental Impact Report.

Crystal Bothelio, Assistant City Manager, presented the staff report.

Mayor Zhao invited public comment on the item.

Jeffrey Schwartz spoke

No one else requested to speak.

BERNALD/WALIA MOVED TO **AUTHORIZE SUBMITTAL OF A COMMENT LETTER FROM THE CITY COUNCIL ON THE PLAN BAY AREA 2050 DRAFT ENVIRONMENTAL IMPACT REPORT**. MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

3.3. City Council Position on Assembly Bill 215

Recommended Action:

Approve the resolution in opposition to Assembly Bill 215 and authorize submittal of letters from the City Council expressing its position.

Crystal Bothelio, Assistant City Manager, presented the staff report.

Mayor Zhao invited public comment on the item.

No one requested to speak.

RESOLUTION 21-057

ZHAO/WALIA MOVED TO **APPROVE THE RESOLUTION IN OPPOSITION TO ASSEMBLY BILL 215 AND AUTHORIZE SUBMITTAL OF LETTERS FROM THE CITY COUNCIL EXPRESSING ITS POSITION**. MOTION PASSED BY

VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

3.4. 2020 Pavement Management Program Project – Amendment to Increase the Contract Amount by \$448,341

Recommended Action:

Authorize an amendment to the contract for the 2020 Pavement Management Program Project with O’Grady Paving, Inc. in the amount of \$448,341.

Macedonio Nunez, Senior Civil Engineer, presented the staff report.

Emma Burkhalter, Associate Civil Engineer, presented the striping plan report.

Mayor Zhao invited public comment on the item.

No one requested to speak.

WALIA/BERNALD MOVED TO **AUTHORIZE AN AMENDMENT TO THE CONTRACT FOR THE 2020 PAVEMENT MANAGEMENT PROGRAM PROJECT WITH O’GRADY PAVING, INC. IN THE AMOUNT OF \$448,341.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

3.5. Award of Contract – Civic Theater Lighting and Controls Upgrades for a total amount of \$340,924.

Recommended Action:

1. Award the contract for the Civic Theater Lighting and Controls Upgrades project to Musson Theatrical in the amount of \$324,690 and authorize the City Manager to execute the agreement.
2. Authorize the City Manager to approve change orders not to exceed 5% of the contract amount (\$16,234) as a project contingency.

Debbie Pedro, Community Development Director, presented the staff report.

Thomas Scott, Facilities Manager, was present to answer questions.

Mayor Zhao invited public comment on the item.

No one requested to speak.

BERNALD/WALIA MOVED TO **AWARD THE CONTRACT FOR THE CIVIC THEATER LIGHTING AND CONTROLS UPGRADES PROJECT TO MUSSON THEATRICAL IN THE AMOUNT OF \$324,690, AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT AND AUTHORIZE THE CITY MANAGER TO APPROVE CHANGE ORDERS NOT TO EXCEED 5% OF THE CONTRACT AMOUNT (\$16,234) AS A PROJECT CONTINGENCY.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

COUNCIL ASSIGNMENTS.

Mayor Yan Zhao

Association of Bay Area Governments – there was a presentation on the RHNA appeal process and the FY 21/22 budget and last year’s meeting minutes were approved.

West Valley Mayors & Managers – there was a speaker from the Santa Clara Valley Urban Forestry Alliance project.

Vice Mayor Tina Walia

Saratoga Area Senior Coordinating Council (SASCC) – Vice Mayor Walia saw on the IRS website that Form 990 for FY2019/20 was filed. The Form states that the Form was submitted to all Board Members before filing, but Vice Mayor Walia had not received it.

Cities Association of Santa Clara County – Vice Mayor Walia attended a Special Meeting on behalf of Mayor Zhao. The Board approved a legal services agreement for 2-years with Gary Baum and approved a contract amendment with Liebert, Cassidy, & Whitmore.

Council Member Rishi Kumar

No report.

Council Member Kookie Fitzsimmons

Hakone Foundation Board – at Hakone on August 29 from 12-3:00 p.m., the authors of *Hakone Garden and Estate* will be signing the book.

Sister City Organization – the organization is having a general membership meeting in September and would like a presentation on the Housing Element.

Council Member Mary-Lynne Bernald

Santa Clara/Santa Cruz Airport/Community Roundtable – the Federal Aviation Administration (FAA) is holding a Northern California Airspace Virtual Public Information Workshop on July 20 and July 21 for the public and information is available on the Roundtable website.

Saratoga Historical Foundation – the Museum is moving along on Blacksmith Shop with help from City staff.

CITY COUNCIL ITEMS

None

COUNCIL COMMUNICATIONS

Council Member Kumar spoke about SB9 and SB10 coming up soon for a vote in the State Assembly and asked all residents to send comment emails on these bills. San Jose Water is discussing whether there will be drought surcharges.

Mayor Zhao announced that the Council sent letters opposing SB9 and SB10.

CITY MANAGER'S REPORT

City Manager James Lindsay reported that City staff has been working proactively with the Santa Clara County Department of Environmental Health (DEH) to ensure the off-site limits and concentrations of the soil vapors from the former Quito Village dry cleaners are defined as quickly as possible. The City is also working with DEH to expedite a notification that will be sent to residents in the area to ensure they are aware of the upcoming testing to define the limits and the clean-up process. The discovery of the soil vapors has no impact on the City's approval of the SB 35 project. Residents can find more information on the City website.

ADJOURNMENT

BERNALD/FITZSIMMONS MOVED TO **ADJOURN THE MEETING AT 8:27 P.M.**
MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR,
FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Minutes respectfully submitted:

Debbie Bretschneider, City Clerk
City of Saratoga