



SARATOGA TRAFFIC SAFETY COMMISSION

JULY 09, 2020
MINUTES

6:30 PM TRAFFIC SAFETY COMMISSION

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Traffic Safety Commission members, staff, and public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public can observe and participate in the meeting by:

1. Using the Zoom website at <https://us02web.zoom.us/j/83583113457> or App Webinar ID: 835 8311 3457 and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, entering the Webinar ID: 835 8311 3457 and pressing *9 to raise their hand to speak on an agenda item when directed by the Chair.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Commission prior to the meeting by commenting online at www.saratoga.ca.us/tsc prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting.

During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at debbieb@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

CALL TO ORDER

ROLL CALL

PRESENT: Belal Aftab (Chair), Jonathan Choi, Ray Cosyn, Mitch Kane, David McIntyre, Manil Vasantha

ABSENT: Christopher Coulter

STAFF PRESENT: Mainini Cabute, John Cherbone, Ashley Brooks, Rob Balbuena (Zoom host), and Sgt. Gonzalez

APPROVAL OF MINUTES

Approve the Traffic Safety Commission minutes for the Regular Traffic Safety Commission Meeting on January 9, 2020 and March 12, 2020.

[1-09-2020 TSC Minutes](#)

- COMMISSIONER KANE MOTIONED TO APPROVE JANUARY 9TH 2020 MINUTES
- COMMISSIONER COSYN GAVE SECOND MOTION.
- APPROVED 6-0-0-1 (COULTER ABSENT)

[3-12-2020 TSC Minutes](#)

- COMMISSIONER CHOI MOTIONED TO DEFER THE MARCH MINUTES AT THE REQUEST OF STAFF TO CORRECT VICE CHAIR NOMINATION ACTION.
- COMMISSIONER KANE GAVE SECOND MOTION.
- APPROVED 6-0-0-1 (COULTER ABSENT)

SHERIFF'S REPORT TO THE COMMISSION

Recommended Action:

Discuss what type of Sheriff Report the TSC would like to receive and direct staff to work with the Sheriff's Department to prepare that information.

- *COMMISSIONER AFTAB DIRECTS STAFF TO WORK WITH COMMISSION CHAIR TO SIT WITH SARGEANT GONZALES TO DISCUSS WHAT TYPE OF REPORT TO PRESENT TO THE TSC MEETING.*
- *COMMISSIONER MCINTYRE GAVE SECOND MOTION*
- *COMMISSIONER KANE AMENDED THE MOTION TO INCLUDE THAT THE SHERIFF SHOULD CONTINUE ATTENDING THE MEETINGS.*
- *COMMISSIONER AFTAB AND MCINTYRE APPROVED FRIENDLY AMENDMENT*
- APPROVED 6-0-0-1 (COULTER ABSENT)

OLD BUSINESS

1. Elect new Vice Chair to serve immediately due to recent resignation.

Recommended Action:

Elect a new Vice Chair and accept nomination.

- *COMMISSIONER CHOI NOMINATED HIMSELF TO SERVE AS VICE CHAIR.*
- *COMMISSIONER KANE GAVE SECOND MOTION.*
- *APPROVED 6-0-0-1 (COULTER ABSENT)*

2. [Traffic Matrix 462](#)--Request for the City to improve bike safety at the Allendale Avenue and Theater Way for the safety of cyclists. Resident also requests to make Allendale a 25 mph speed limit along the full stretch.

Recommended Action:

Review and make a recommendation.

(Note: Item delayed until item 4- discussed after Killbride)

- *COMMISSIONER VASANTHA MOTIONED TO APPROVE THE TRAFFIC RECOMMENDATION TO REMOVE THE SLIP THROUGH LANE AND INSTALL FLEXIBLE POST TO DELINEATE RIGHT TURN LANE.*
- *COMMISSIONER COSYN GAVE SECOND MOTION.*
- *APPROVED 6-0-0-1 (COULTER ABSENT)*

3. [Traffic Matrix 463](#)-Request for the City to reduce speeding at Hill Avenue by installing speed bumps.

Recommended Action: (item was discussed after Vice Chair was selected)

Review item and make a recommendation.

- *COMMISSIONER KANE MOTIONED TO TAKE NO ACTION ON THIS ITEM IN LIGHT OF 85TH PERCENTILE SPEED BEING 27 MPH OR 25 MPH, SPEED BUMPS ARE NOT WARRANTED.*
- *COMMISSIONER CHOI GAVE A SECOND RECOMMENDATION.*
- *APPROVED 6-0-0-1 (COULTER ABSENT)*

4. [Traffic Matrix 472](#)- Request for a stop sign on Saratoga Avenue at Herriman Ave to create interval timing for drivers to enter the traffic flow on Saratoga Avenue from Herriman Avenue

Recommended Action:

Review the item and make a recommendation.

Note: Provide link of 472 comments from 7.09.2020 meeting

- *COMMISSIONER KANE MOTIONED TO POSTPONE THE DISCUSSION OF STOP SIGN OR OTHER IMPELEMENTATION UNTIL THE TSC CAN ASSESS THE INTERSECTION AFTER THE COMPREHENSIVE PLAN HAS BEEN ESTABLISHED AND IMPLEMENTED FOR*

SARATOGA AVE AND THE EFFECTS OF THE IMPLEMENTATION OF THE REDUCED SPEED HAS BEEN REVIEWED BY THE COMMISSION.

- *COMMISSIONER CHOI GAVE SECOND MOTION.*
- *APPROVED 5-0-1-1 (COMMISSIONER COSYN- NO, COMMISSIONER COULTER ABSENT)*

NEW BUSINESS

5. [Traffic Matrix 473](#)- Request for the City to improve pedestrian safety by reducing speeding on Farwell Avenue.

Recommended Action:

Review the item and make a recommendation.

- *COMMISSIONER MCINTYRE MOTIONED TO FOLLOW THE TRAFFIC ENGINEER'S RECOMMENDATION TO REFRESH THE PAINT, REPLACE BOTTS DOTS, AND DIRECT STAFF TO SEND LETTERS TO PROPERTY OWNERS TO TRIM OVERGROWN VEGETATION*
- *COMMISSIONER CHOI GAVE SECOND RECOMMENDATION*
- *APPROVED 5-0-1-1 (COMMISSIONER COSYN- NO, COMMISSIONER COULTER ABSENT)*

6. [Traffic Matrix 474](#)- Request for the City to reduce possible pedestrian and vehicle conflict on Canyon View.

Recommended Action:

Review the item and make a recommendation.

(Note: This item was moved to the end of the agenda by the Chair, per standard practice at the beginning of the meeting when the resident is not in attendance.)

- *DEFERRED TO THE NEXT MEETING.*

7. [Traffic Matrix 475](#)-Request for the City to improve traffic safety on Sarahills Drive.

Recommended Action:

Review the item and make a recommendation.

- *CHAIR AFTAB MOTIONED TO REFRESH YELLOW LINE STRIPING, UPDATE BOTTS DOTS, ENHANCE SHOULDER STRIPING WITH REFLECTORS, MOVE THE SIGN AT EYEBROW AREA CLOSER TO THE STREET, AND ENHANCED STRIPING FOR THE INSIDE AND OUTSIDE LINE SHOULDER STRIPING WITH ENHANCED REFLECTORS, AND REPLACE THE SIGN AT THE BULBOUT AREA.*
- *COMMISSIONER VASANTHA GAVE SECOND MOTION.*
- *APPROVED 6-0-0-1 (COMMISSIONER COULTER ABSENT)*

8. [Traffic Matrix 476](#)– Request for the City to improve traffic safety and visibility at the intersection of Kilbride Drive and Beaumont Avenue.

Recommended Action:

Review the item and make a recommendation.

- *COMMISSIONER CHOI MOTIONED TO FOLLOW TRAFFIC ENGINEER'S RECOMMENDATION TO INSTALL DOUBLE YELLOW LINES AND DIRECT STAFF TO NOTIFY PROPERTY OWNERS TO TRIM OVERGROWN VEGETATION.*
- *COMMISSIONER VASANTHA GAVE SECOND MOTION.*
- *APPROVED 6-0-0-1 (COULTER ABSENT)*

- *COMMISSIONER CHOI MOVED TO DEFER MATRIX ITEMS 474, 477 AND 478 TO THE NEXT TSC MEETING.*
- *COMMISSIONER MCINTYRE GAVE SECOND MOTION.*
- *APPROVED 6-0-0-1 (COULTER ABSENT)*

- 9. [Traffic Matrix 477](#)--Request by Saratoga resident for the City to improve traffic safety on Quito Road by reducing speeding near Bicknell.

Recommended Action:

Review the item and make a recommendation.

- *DEFERRED TO THE NEXT MEETING.*

- 10. [Traffic Matrix 478](#)- Request for the City to improve traffic safety by reducing speeding on Quito Road in between Pollard Avenue and Allendale Ave.

Recommended Action:

Review the item and make a recommendation.

- *DEFERRED TO THE NEXT MEETING.*

- 11. Safe Routes to School Effort Next Steps

Recommended Action:

Give staff direction on next steps.

- *COMMISSIONERS DISCUSSED OUTREACH IDEAS TO INCLUDE WORKING WITH PTA MEMBERS AND PRINCIPALS.*
- *COMMISSIONER CHOI WILL SERVE AS THE SUB-COMMITTEE LEAD AND WILL FORM AN OUTREACH PLAN TOGETHER WITH COMMISSIONERS AND STAFF.*

STAFF AND COMMISSION UPDATES

- 12. Staff and Commission Updates

Recommended Action:

Accept verbal report.

- *NONE.*

ADJOURNMENT

- *COMMISSIONER CHOI MOTIONED TO ADJOURN.*
- *COMMISSIONER MCINTYRE GAVE SECOND MOTION.*

- APPROVED 6-0-0-1 (COULTER ABSENT)

CERTIFICATE OF POSTING

I, Mainini Cabute, Public Works Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the City Council was posted and available for review on JULY 03, 2020 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Traffic Safety Commission by City staff in connection with this agenda, copies of materials distributed to the Traffic Safety Commission concurrently with the posting of the agenda, and materials distributed to the Traffic Safety Commission by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the Public Works office at 13777 Fruitvale Avenue, Saratoga, California.

In Compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk at debbieb@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

[28 CFR 35.102-35.104 ADA title II]