



CITY OF SARATOGA ACTION MINUTES

COUNCIL FINANCE COMMITTEE JULY 23, 2020

TIME 2:00 p.m.

LOCATION Linda Callon Administration Conference Room
Saratoga City Hall
13777 Fruitvale Avenue
Saratoga, CA 95070

PRESENT Council Members: Miller, Bernald

ALSO PRESENT Staff Members: Lindsay, Furey, Jaw, Bothelio, Waltonsmith, Kagoshima,
Concerned Citizen

1. APPROVAL OF PRIOR FINANCE COMMITTEE MEETING MINUTES

A. April 30, 2020 Meeting Minutes – approved

2. ORAL & WRITTEN COMMUNICATIONS

A. None

3. OLD BUSINESS

A. None

4. NEW BUSINESS

A. Hakone Lease Agreement

- Action Item – Finance Committee recommends City provide Hakone with \$25,000 annually for capital maintenance, and to proceed with insurance requirements as set out in the draft agreement. Hakone may request additional capital project funding as needed.

B. Community Funded Project Policy

- Action Item – Staff to prepare a Council Policy for Community Funded Improvements Process.

C. ClearGov Software

- Action Item – Staff to proceed with obtaining ClearGov software and begin implementation process. If satisfied with product, staff to bring three year contract to Council in September.

D. Next Finance Committee meeting date

- Scheduled for August 27, 2020 at 2:00 pm

5. ADJOURNMENT