



City of Saratoga
13777 Fruitvale Avenue
Saratoga, California 95070

APPLICATION FOR MILLS ACT PARTICIPATION

Property Address: _____

Assessor Parcel Number: _____

Owner Name(s): _____

Owner Contact Information: _____

*Building is:

- Owner occupied residence
- Owner occupied commercial property
- Tenant occupied residential property (rental/lease)
- Tenant occupied commercial property (rental/lease)

- under Williamson Act Contract

**This information is needed for County records*

Signature(s):

By signing this application, I hereby acknowledge that the designated property will be subject to certain regulations and restrictions including but not limited to the permit requirements in Article 13-20 of the City Code. The designated property may also be eligible for certain privileges and benefits under local, state or federal law. The information contained herein or subsequently submitted is true and correct to my knowledge.

Owner Signature

Date

Applicant Signature

Date

Check type of historic designation or listing the property has received:

<input type="checkbox"/> City of Saratoga Landmark (required)	<input type="checkbox"/> Saratoga Heritage Lane / District
<input type="checkbox"/> Santa Clara County Heritage Resources Inventory	<input type="checkbox"/> California Historical Landmark
<input type="checkbox"/> California Register of Historical Resources	<input type="checkbox"/> State Point of Historic Interest
<input type="checkbox"/> National Register of Historic Places	<input type="checkbox"/> Other listing (please specify)

Date of designation(s): _____

Historic name of property: _____

Attach the following documents:

Complete & updated DPR/BSO Form¹ as required

Documentation regarding Historic Significance

Prior to HPC review it is recommended that the owner acquire the services of a Certified Historic Architect or Historian to review the history of the structure and prepare a written report.

Photographs:

Attach comprehensive labeled and dated color photographs of the entire building, including detail shots of character-defining exterior features. Attach labeled photographs of any accessory buildings, structures or objects on the property proposed for inclusion in the Mills Act contract.

Site Plan:

Attach a site plan of the property, including the main building and any other accessory buildings, structures or objects on the property and indicate the boundaries of the area proposed for inclusion in the Mills Act preservation contract.

Baseline Conditions: Assess the current condition and appearance of building materials and systems. Describe and date past construction, additions, modifications, repair and/or restoration work. Indicate if the structure has been moved and provide the date(s). Indicate any construction or materials that may not conform to the U.S. Secretary of the Interior's Standards for Rehabilitation. Describe materials or systems that exhibit distress or deterioration.

Preservation Plan:

Attach a schedule of maintenance work to be conducted over the 10-year preservation contract period. If there is a plan for restoration or rehabilitation, please include cost estimates and a timeline for the completion of each item of work. All work must conform to the Secretary of the Interior's Standards for Rehabilitation and the State Historical Building Code.

¹ Department of Parks and Recreation Primary Record / Building, Structure, and Object Record